



Peak Services delivers deep expertise in the local government sector. We understand the business of councils. Challenge us.

TRAIN THE TRAINER – 3 DAY COURSE

AUDIENCE	SHORT COURSE TOPICS	LEARNING OUTCOMES
<p>Any staff member who would like to coach, train or mentor others in the workplace. This is high-impact, high-intensity train the trainer course is designed for workplaces that need trainers that will hit the ground running as soon as possible. Our course is for people who require the skills to train in today's professional workplaces.</p> <p>This Train the Trainer Training Program is designed to benefit employees that are being asked to design and/or deliver training in the workplace. Participants learn about the learning needs of adults, planning and developing different types of training, delivering and assessing the success of the training.</p>	<ul style="list-style-type: none">• Fundamentals of training• Communication Skills• Session Plans• Feedback• Feedback Forms• Adult Learning• Prepare Training Sessions• Assess the Learning• Deliver Presentations	<ul style="list-style-type: none">• Design a training course targeted for adult learners• Plan the delivery of a course by ensuring that all the key elements of effective training are present• Learn how to communicate one's message effectively• Develop techniques to overcome barriers to learning• Prepare and deliver a training session• Learn to construct assessments to validate the learning• Gain techniques for providing encouragement and coaching during the training process• Create post-course evaluation forms• Evaluate their peers and also receive feedback from them during class



COURSE DETAILS	
Delivery	<p>Our instructor-led training course provides participants with an interactive session including group discussions, case study reviews and Question and Answer sessions.</p> <p>Our trainers can customise or tailor the course to your specifications or needs and deliver in-house providing you with a cost-effective and efficient training session.</p>
Duration and Location	<p>Our standard structure for this workshop is 3 days and can be delivered in any metropolitan or regional area of Queensland.</p> <p>Customisation is available based on individual council requirements.</p>
Fees and Inclusions	<p>Our training course will include:</p> <ul style="list-style-type: none">• Instructor-led training• Statement of Attendance• Course Workbook

**PLEASE CONTACT PEAK SERVICES
FOR COURSE FEES OR A PROPOSAL
FOR ONSITE/IN-HOUSE
TRAINING PROPOSALS**

**REGISTER NOW
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FIND OUT MORE
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