

Peak Services delivers deep expertise in the local government sector. We understand the business of councils. Challenge us.

## Alcohol And Drug Awareness for Supervisors – 1 Day Workshop

### SYNOPSIS

This workshop is suited to supervisors, managers and HR specialist who need to increase their awareness of these challenges and what processes should be followed if and when they encounter such a situation.

Participants will be able to recognise the different types of drugs and their effect on behaviour and performance.

They will gain an understanding of the responsibilities for managers and supervisors in this domain, as well as the traps, and gain valuable strategies for dealing with drug-affected employees.

### TOPICS

#### Why we need to respond to drug and alcohol issues

- Impact of drugs and alcohol in the Australian workplace
- Workplace factors that may facilitate drug and alcohol use

#### Types of drugs and their consequences

- Alcohol and illicit drugs
- Pharmaceutical drugs

#### Alcohol and drug policies

- Adhering to workplace policy

#### Educating employees

- Key objectives and content
- Effective education strategies

#### Dealing with alcohol & drug issues in the workplace

- Traps and responsibilities
- Performance issues

### LEARNING OUTCOMES

- Understand the factors impacting on workplace alcohol & drug use
- Have knowledge of various drugs and behavioural consequences
- Know your workplace policy on drug and alcohol influences
- Support workplace education of employees on drugs and alcohol
- Recognise traps for supervisors and managers in managing drug & alcohol issues in the workplace
- Abide by your responsibilities as a supervisor or manager in relation to drug and alcohol issues
- Deal with alcohol or drug-related issues in relation to employee performance in a timely manner

### COURSE DETAILS

#### Delivery

Our 1-day training course provides participants with an interactive session that includes group discussions, case studies, and question and answer sessions. Customisation is available and based on individual council requirements.

#### Delivery Mode

Peak Services delivers Virtual or Instructor-led training workshops inhouse at your venue.

#### Fees and Inclusions

Please contact Peak Services for course fees or a proposal for on-site/in-house training.

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**REGISTER NOW**  
P 07 3000 2148  
E [training@wearepeak.com.au](mailto:training@wearepeak.com.au)





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