



LGA50208

**DIPLOMA OF LOCAL GOVERNMENT
(HEALTH AND ENVIRONMENT)**



**NATIONALLY RECOGNISED
TRAINING**

RTO 30003



LGA50208

DIPLOMA OF LOCAL GOVERNMENT (HEALTH AND ENVIRONMENT)

Local Government always has focus on health and environment.

You as a health and environment officer would be required to manage the implementation of environmental and health strategies within council.

Diploma of Local Government (Health and Environment) allows you to gain skills and knowledge to improve your performance, the performance of others and their capabilities in areas of waste management, public health and compliance.

PRE-REQUISITES

- Have a minimum of two-years' full-time employment, working within the Environmental Health Department AND
- Hold a position which requires you to undertake tasks within Council's environmental health processes

HOW IS THE LEARNING CONDUCTED?

- The learning is a combination of 'on and off the job' delivery and assessment
- Learning post workshop, is supported by your Supervisor/Team Leader in the work place
- It is important that you work with fellow co-workers in completing the assessments. This is encouraged to enable you to apply your new skills and use workplace examples as evidence for your assessment.
- Post-course access to our Facilitators and Senior Advisors is available via both phone and email for support as required.

DELIVERY MODE

- The course is comprised of 6 days' mandatory attendance to cover course content and formal presentations. Course delivery will be over a period of approximately 6 months i.e. typically in 3 x 2-day blocks or 2 x 3-day blocks depending on location.
- Attendance dates are confirmed in writing to you prior to commencement.
- On Day 1 of the course, participants will be provided with course guidelines, reference materials, websites and assessment tips.
- To achieve the full qualification, you will need to successfully complete 10 national units of competency.

ASSESSMENT

- All content and assessment benchmarks will be discussed at commencement of the course. All information required to complete assessment items is contained in the material presented at face-to-face training days.
- Assessment is issued for each of the 10 units. Assessments include a combination of short answer questions, set tasks requiring research/report writing and case study/project work.
- Time spent on assessments varies widely depending on level of experience. In addition to contact hours, time in the workplace is required to be scheduled with your supervisor/manager to undertake research projects. In addition to workplace hours, your personal time will be required to bring together all of your work into a fully indexed assessment portfolio.
- It is estimated that 5 to 6 hours per week will be required to compile your assessment portfolio. You will be assessed by a panel of qualified assessors.
- All assessment documents (1 for each of the 10 units) require to be signed-off by participant's supervisor/manager

RECOGNITION OF PRIOR LEARNING (RPL)

- RPL is the acknowledgment of skills and knowledge obtained through learning achieved outside the formal education and training system and includes work and life experience including paid and volunteer work and skills attained through leisure pursuits such as musical, mechanical or linguistic abilities.
- RPL recognises any prior knowledge and experience and measures it against the qualification in which students are enrolled. The individual may not need to complete all of a training program if he or she already possesses some of the competencies taught in the program.

For further information, please contact Peak.

SCHEDULE OF FEES

Please contact Peak for course fees or a proposal for in-house training.

FULL COURSE DETAILS

<http://training.gov.au/Training/Details/LGA50208>

UNIT NAME	UNIT CODE	DESCRIPTION
Work effectively in local government	LGACORE104B	This unit covers working effectively in a local government context, including accepting responsibility for own work. It requires an understanding of and support for local government priorities. The unit is appropriate for all council staff particularly those entering local government for the first time.
Follow defined ohs policies and procedures	LGACORE102B	This unit covers general occupational health and safety (OHS) requirements in all local government functional areas. It covers the basic OHS responsibilities all staff members are expected to be able to uphold and maintain and is therefore appropriate for all council staff.
Interpret and apply authority to act	LGACOM411A	This unit covers the outcomes required to interpret and apply the specified level of personal authority to implement or support activities in planning or environmental health. Licensing, legislative, regulatory or certification requirements may apply to this unit. Requirements vary in different States and Territories.
Monitor premises to minimise the spread of infectious diseases	LGAEHRH506B	This unit covers the monitoring of premises and the implementation of practical interventions to reduce the spread of infectious diseases. No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.
Develop and implement environmental health education promotion and awareness strategies	LGAEHRH604B	This unit covers the development and delivery of environmental health awareness programs.
Respond to environmental health complaints	LGAEHRR402A	This unit covers the skills and knowledge required to respond to environmental health complaints and conduct preliminary investigations under direction and supervision. No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.
Undertake environmental and nuisance controls	LGAEHRR509A	This unit covers the investigation of nuisances and the development and implementation of a control plan for complaints and notifications.
Undertake education programs to achieve reduction, reuse and recycling of waste	LGAEHRW508A	This unit covers providing education programs to the public on issues of reduction, reuse and recycling of waste. The high public profile of council, and the unique role councils can play in educating the public on environmental matters, is recognised. The unit is appropriate for those responsible for developing public education programs.

UNIT NAME	UNIT CODE	DESCRIPTION
Undertake water sampling and routine reporting	LGAEHRH302B	This unit covers the sampling of water in areas or enterprises designated by council, and checking standards to council or agency specifications. The unit also involves the reporting of water testing results and issues that require further strategic response. No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.
Operate waste transfer, collection station or landfill facility	LGAEHRH403A	This unit covers the operation of waste collection facilities in compliance with local government regulations and council's environmental health plan.