



**LGA50508  
DIPLOMA OF LOCAL GOVERNMENT  
(PLANNING)**



NATIONALLY RECOGNISED  
TRAINING

RTO 30003



# LGA50508

## DIPLOMA OF LOCAL GOVERNMENT (PLANNING)

Planning is an important part of Local Government operations. You as a planner require application of significant judgement in determining selection of resources and manage systems related to plans and policies.

Diploma of Local Government (Planning) reflects the role of personnel working in local government who perform tasks involving planning. You will attain knowledge to allow you to demonstrate the application of broad range of managerial, coordination, technical and planning skills.

### PRE-REQUISITES

- Have a minimum of two-years full-time employment, working within the Development Assessment section of the Planning Department

### HOW IS THE LEARNING CONDUCTED?

- The learning is a combination of 'on and off the job' delivery and assessment
- Learning post workshop, is supported by your Supervisor/Team Leader in the work place
- It is important that you work with fellow co-workers in completing the assessments. This is encouraged to enable you to apply your new skills and use workplace examples as evidence for your assessment.
- Post-course access to our Facilitators and Senior Advisors is available via both phone and email for support as required.

### DELIVERY MODE

- The course is comprised of 6 days' mandatory attendance to cover course content and formal presentations. Course delivery will be over a period of approximately 6 months i.e. typically in 3 x 2-day blocks or 2 x 3-day blocks depending on location.
- Attendance dates are confirmed in writing to you prior to commencement.
- On Day 1 of the course, participants will be provided with course guidelines, reference materials, websites and assessment tips.
- To achieve the full qualification, you will need to successfully complete 10 national units of competency.



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### ASSESSMENT

- All content and assessment benchmarks will be discussed at commencement of the course. All information required to complete assessment items is contained in the material presented at face-to-face training days, the Queensland planning legislation, and each participant's Council planning documents.
- Assessment is issued for each of the 10 units. Assessments include a combination of short answer questions, set tasks requiring research/report writing and case study/project work.
- Time spent on assessments varies widely depending on level of experience. In addition to contact hours, time in the workplace is required to be scheduled with your supervisor/manager to undertake research projects. In addition to workplace hours, your personal time will be required to bring together all of your work into a fully indexed assessment portfolio.
- It is estimated that 5 to 6 hours per week will be required to compile your assessment portfolio. You will be assessed by a panel of qualified assessors.
- All assessment documents (1 for each of the 10 units) require to be signed-off by participant's supervisor/manager

### RECOGNITION OF PRIOR LEARNING (RPL)

- RPL is the acknowledgment of skills and knowledge obtained through learning achieved outside the formal education and training system and includes work and life experience including paid and volunteer work and skills attained through leisure pursuits such as musical, mechanical or linguistic abilities.
- RPL recognises any prior knowledge and experience and measures it against the qualification in which students are enrolled. The individual may not need to complete all of a training program if he or she already possesses some of the competencies taught in the program.

For further information, please contact Peak.

### FULL COURSE DETAILS

<http://training.gov.au/Training/Details/LGA50508>

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## DIPLOMA OF LOCAL GOVERNMENT (PLANNING)

UNIT NAME	UNIT CODE	DESCRIPTION
Work effectively in local government	LGACORE104B	This unit covers working effectively in a local government context, including accepting responsibility for own work. It requires an understanding of and support for local government priorities. The unit is appropriate for all council staff particularly those entering local government for the first time.
Work with others in local government	LGACORE105B	This unit addresses the promotion of effective work relationships within local government. The importance of building relationships, fulfilling own tasks and responding to constructive feedback when working within a team setting is recognised. The unit is appropriate for all local government staff.
Provide quality and timely advice to council	LGACORE501B	This unit covers monitoring and assessing legislative and other factors impacting on council. It recognises that councils operate within a legislative framework and that, as the third tier of government, there is a strong need for council to be provided with quality and timely information in order to best serve the community and its constituents.
Monitor council procedures to ensure compliance with legislation	LGAGOVA410B	This unit covers the monitoring of council compliance procedures to ensure that they are in line with legislative requirements and based on up-to-date information. The need for staff to be informed of council procedures and be kept up to date at all times with changes to legislation that impact on their roles is recognised. This unit is appropriate for staff at the supervisor or team leader level.
Apply legislation to urban development and building controls	CPCCSV5004A	This unit of competency specifies the outcomes required to research, interpret and apply appropriate land use and urban development to a conventional building project in compliance with relevant legislation and the Building Code of Australia (BCA).

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UNIT NAME	UNIT CODE	DESCRIPTION
Conduct planning scheme research	LGAPLEM513A	This unit covers the conduct of research to inform senior managers and decision makers of matters that may impact the operation of, or changes to, the local planning scheme. Research and analytical skills and the capacity to ensure the currency and accuracy of information are critical to effective performance in this unit.
Plan for the safe movement of pedestrians	LGAPLEM511A	This unit covers identifying pedestrian movement and designing and developing safe movement options.
Achieve an efficient and sustainable use of natural resources	LGAPLEM501A	This unit covers identifying, implementing and monitoring strategies for sustainable resource use.
Manage council's development assessment system	LGAPLAN511A	This unit covers effectively and efficiently managing council's development assessment system and includes the steps of establishing outcomes, implementing the system and monitoring its performance.
Integrate land use and transport planning	LGAPLAN512A	This unit covers ensuring that land use and factors relating to all modes of transport are integrated. The unit outlines the steps involved in integration and includes determining current and future land use needs, identifying desired outcomes and developing policies to ensure the integration of land use and transport planning.

Peak's nationally-recognised and local-government-specific qualifications are scheduled regularly as public courses and are available as contextualised in-house deliveries. Contact us today for more information.



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