

# Alcohol and Drug Awareness for Supervisors and Managers

## Synopsis

This workshop is suited to supervisors, managers and HR specialist who need to increase their awareness of these challenges and what processes should be followed if and when they encounter such a situation.

Participants will be able to recognise the different types of drugs and their effect on behaviour and performance. They will gain an understanding of the responsibilities for managers and supervisors in this domain, as well as the traps, and gain valuable strategies for dealing with drug-affected employees.

## Course Topics

- Why we need to respond to drug and alcohol issues
- Impact of drugs and alcohol in the Australian workplace
- Workplace factors that may facilitate drug and alcohol use
- Types of drugs and their consequences
- Alcohol and illicit drugs
- Pharmaceutical drugs
- Alcohol and drug policies
- Adhering to workplace policy
- Educating employees
- Key objectives and content
- Effective education strategies
- Dealing with alcohol & drug issues in the workplace
- Traps and responsibilities
- Performance issues

## Course Details

Delivery:	Inhouse
Structure:	Interactive Workshop
Time:	Half-day
Class Size:	Max 15
Cost:	On request

## The Trainer



With over 32 years' experience in the human resources and management consulting fields, Narayan has provided a vast array of training and services to a range of organisations, including Local, State and Federal government agencies.

Narayan provides a very strong adult learning focus to his training. He ensures that it is experiential, practical and closely linked to workplace needs and realities. He is also consistently described by clients as highly enthusiastic, creative and dynamic in his approach.